**PLEASE COMPLETE THIS FORM AND AND RETURN WITH YOUR APPLICATION OR CV**

### *For Office Use Only*

**UFU Ref No: / /**

##  UFU Ref No: MA/ /06

### *or Office Use Only*

##  UFU Ref No: MA/ /06

**EQUAL OPPORTUNITIES MONITORING FORM**

The UFU/NFU Mutual (Insurance Services Company) Ltd is committed to promoting and achieving equality of opportunity throughout the organisation. No person will be treated less favourably than another, either directly or indirectly, on the grounds of colour, creed, race, nationality, ethnic origin, religion, sexual orientation, disability, gender, marital status or family status, age or trade union membership / activity.

In order to monitor the effectiveness of our Equal Opportunities Policy we ask you to provide the following details. This information will be used for statistical monitoring and analysis only. The information will not be used as part of the selection process. Access to this information is restricted to employees responsible for the administration and management of our recruitment and selection process only.

In completing this section I consent to the information given below to be used for monitoring the effectiveness of equal opportunities policies in accordance with the requirements of the Data Protection Act 1998 and any statutory modification or re-enactment of the Act.

 🞏

Application for the post of ……………………………………………………………………..

Application closing date …………………………………………………………………………

Where did you see the post advertised? ………………………………………………………..

Surname ………………………………………….. First name(s) ………………………………

**Gender** Male 🞏 Female 🞏

**Marital Status**

🞏 Single 🞏 Married 🞏 Divorced/separated 🞏 Widowed 🞏 Other

**Ethnic Origin**

White Non-White

* UK 🞏 Indian
* European (other than UK) 🞏 Far East
* Any other white background 🞏 African

(Please specify) ……………………. 🞏 Afro Caribbean

 🞏 Other (please specify) …………………….

**Community Affiliation**

Please indicate the community to which you belong by ticking the appropriate box below:

I am a member of the Protestant Community 🞏

I am a member of the Roman Catholic Community 🞏

I am a member of neither the Protestant nor the Roman Catholic Community 🞏

**Disability Discrimination**

Disability Discrimination Act 1995

Under the Disability Discrimination Act 1995, a person is considered to have a disability if he/she has or has had a physical or mental impairment which has a substantial long term adverse effect on his/her ability to carry out normal day to day activities. This information is Sensitive Personal Data and the UFU / NFU Mutual requires your express consent to hold and process this information. Disabled applicants, who meet the minimum criteria for the post, will be guaranteed an interview.

Application for the post of ……………………………………………………………………

Vacancy reference number ……………………………………………………………………

Surname …………………………………. First Name(s) ………………………………….

1. Do you consider that you meet the above definition of disability (please tick the appropriate box)

 Yes 🞏 No 🞏

1. If yes, please state the nature or effects of your disability and any special arrangements you may require being made for you to attend an interview:

……………………………………………………………………………………………….

……………………………………………………………………………………………….

1. If you are appointed to this post, do you feel that any special aids or equipment would be required to account of your disability?

 If ‘YES’ please give details, if ‘NO’ please write NONE ………………………………..

 ……………………………………………………………………………………………..

1. Declaration

I certify that the information given is correct and I hereby consent to Sensitive Personal Data being held and processed by the UFU / NFU Mutual.

Signed ……………………………………………. Date ……………………………………..